

## Guidelines for Poster Presentations

- SVC will provide you with a **4-foot high by 8-foot wide poster board** and push pins to mount your presentation.
- Your poster presentation should be self-contained, requiring no verbal explanation, yet be visually appealing.
- Your poster should be able to be read from several feet away and not simply pages of your manuscript.
- Color is encouraged.
- **You may set up your poster between 8:00 a.m. and 12:00 p.m. on Tuesday, April 20.** You must pick up a Poster Presenter Ribbon at the Conference Registration Counter and wear this ribbon to gain access to the Exhibit during this time.
- **You are expected to be available at your poster from 3:30 p.m. to 6:00 p.m. on Tuesday** to answer questions and meet those interested in your presentation. *This is an excellent opportunity for one-on-one interaction that is not available to those making oral presentations.*
- **You are expected to remove your poster when the Exhibit closes at 5:00 p.m. on Wednesday**, after which, any remaining posters will be destroyed during the exhibit breakdown process.
- A Best Poster Award of \$200 will be presented during the Beer Blast in the Exhibit Hall on Wednesday afternoon at about 4:00 p.m.

### Preparing a Manuscript

- All presenters of technical posters are expected to prepare a manuscript for the Conference Proceedings.
- Download, read and follow [Manuscript Preparation Guidelines](#).